

**MINUTES OF DIMONDALE/WINDSOR SEWER BOARD SPECIAL MEETING**  
**136 N. Bridge Street, Dimondale, MI 48821**  
**February 28, 2019**

11:10 a.m. Special meeting called to order by Vice Chairperson Slucter

Roll call Present: Bogi, Reznick, Shaw, Slucter

Absent: Ammarman

Also present: James Gallagher, Village Manager; Greg Hughes, WWTP Operator; Betsy Kelly, Recording Secretary

Business Session

Slucter explained that the purpose of the special meeting was to consider approval of the proposed Industrial Use Permit Application. Gallagher stated that minor formatting changes have been incorporated to clarify the intent of requested information as reflective of the ordinance layout. He also suggested combining sections three and eight as they request similar information and eliminating the "other" option in the Categorical Activity noting that if the user's category is not listed among the federally recognized options a box simply would not be checked. Slucter suggested sticking to a routine outline for subsections and also stated that the current applicant did not have any objections to the requested information in the permit regarding proprietary information and FOIA. Motion by Reznick, second Shaw, to approve the application with the suggested edits. Motion carried unanimously, Ammarman absent.

Gallagher questioned how the Board would like to handle establishment of application and permit fees. A recess was called at 11:20 a.m. and Slucter reopened the meeting at 11:26 a.m. Discussion followed regarding administrative fees and actual costs, justifiable charges, number of testing periods per year, and permit cycles. Motion by Reznick, second Bogi, to set the application fee at \$100.00. Motion carried unanimously, Ammarman absent. Further discussion ensued regarding development of a permit from the application, discharge from current industrial user without a permit in place and time frame to begin charging usage fees. Staff was directed to begin billing for Harvest Park with the March 1, 2019 billing period. Hughes will work on completion of the application with the new user and development of a permit specific to the operation.

With no additional business and no objections, Slucter closed the meeting at 11:41 a.m.

