



DRAFT

**VILLAGE OF DIMONDALE**

**CAPITAL IMPROVEMENT PROGRAM 2021-2026**

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James P. Gallagher

DPW Supervisor

Administrative Assistant

Secretary

Village Manager

VILLAGE OF DIMONDALE  
EATON COUNTY, MICHIGAN

**PLANNING COMMISSION RESOLUTION**

At a meeting of the Planning Commission of the Village of Dimondale, Eaton County Michigan, held on January 25, 2021 at 136 N. Bridge St. Dimondale, MI 48821: The following resolution was offered by Planning Commission member NAME and seconded by NAME.

WHEREAS, adhering to Michigan P.A. 33 of 2008 and the Village Codified Ordinances Chapter 1220, a Capital Improvement Program (CIP) shall be created; and

WHEREAS, the CIP will further the goals of the Village to promote the safety, well-being, and general welfare of its residents; and

WHEREAS, the CIP is a road map for future funding and planning of capital improvement projects, not an appropriation of funds and;

WHEREAS, appropriate stakeholders including the public, the administration of the Village of Dimondale, the Village Council, and the Planning Commission, developed a list of potential capital improvement projects; and

WHEREAS, the draft CIP has been subject to 30-day public comment period therefore;

BE IT RESOLVED, the Capital Improvement Program presented for review on December 28, 2021, is adopted by the Village of Dimondale Planning Commission on January 25, 2021.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

I, James P. Gallagher, Clerk of the Village of Dimondale, Eaton County Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Planning Commission of the Village of Dimondale at a duly-called meeting held January 25, 2021.

IN WITNESS WHEREOF, I have hereto affixed by official signature this 25<sup>th</sup> day of January, 2021.

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James P. Gallagher, Clerk

## Transmittal Letter

To the Village of Dimondale residents and all interested parties,

The following Capital Improvement Program (CIP) was created to comply with state law and was adopted by the Planning Commission on January 25, 2021. Its purpose is as follows: to increase and engage the public awareness about the critical needs of the Village and; to increase transparency and efficiency in the budget process.

The CIP is a resource that identifies large expenditure capital projects that the Planning Commission, staff and the public identify as important to the Village for safety, usability and future planning. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services. For each capital item there is a projected timeline and funding source identified. Having a list of this nature is critical to efficient financial planning.

The CIP is not a list of projects the Village will be completing. Rather, it is a list of potential projects so that inventory, costs, funding sources, and timelines can easily be seen in one place and planning can be done in a proper and logical manner.

The work for the CIP could not have been done without the hard work of many participants. The Planning Commission and I would like to thank and acknowledge the Recreation Task Force and all the Village staff for their time and efforts.

Under the authority and direction of the Michigan Planning Enabling Legislation (Public Act 33 of 2008) I present to you the Village of Dimondale Capital Improvement Program 2021-2026.

Respectfully Submitted,

James P. Gallagher  
Village Manager

## Introduction

### What is a Capital Improvement Program?

A Capital Improvement Program (CIP) is a plan for identifying and categorizing large and/or very expensive projects. Like a household's budgeting plan for big-ticket items, a CIP is roadmap to identify funding for projects that need to be planned well in advance and are typically very costly.

A "Capital Improvement" for the Village's purposes here is any improvement that is at least one of the following:

- A purchase or improvement of a facility, system, infrastructure, asset, or piece of equipment that costs \$3,000 or more, with an expected service life of more than 1 year; and,
- Is a non-recurring expenditure

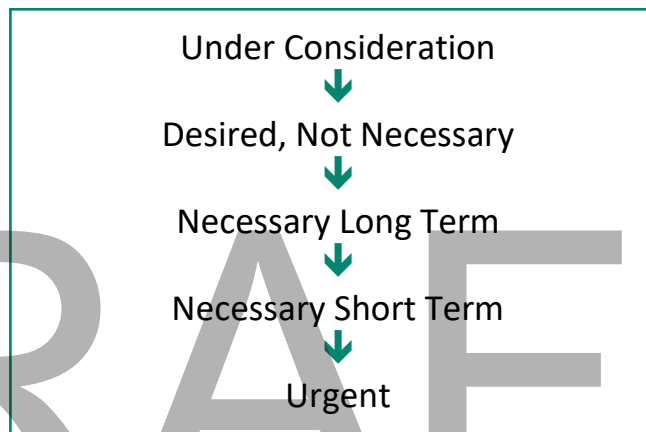
### CIP vs Village Budget

A Capital Improvement Program is not the same as a budget. Where a budget is an official appropriation of funds, a CIP is simply a list of identified projects that could be pursued, or not pursued. A CIP cannot spend funds, it is not a spending authorization. It is merely a tool to assist in the budgeting process to determine estimated costs, timelines and funding sources for potential projects, which represent a reasonable interpretation of the upcoming needs within the Village. The CIP precedes the budget process and is used to develop the capital project portion of the budget.

## How is the Capital Improvement Program developed?

Starting in September, Village staff explore the previous year's Capital Improvement Plan to identify projects that were completed and projects that were not. Input is sought from various boards and commissions in the Village that are made up primarily by volunteers. Using that input, new projects can be identified.

Existing projects are re-evaluated and either removed, or retained; and new projects get added. These are then ranked in priority into one of five rankings. They are, from least to most important:

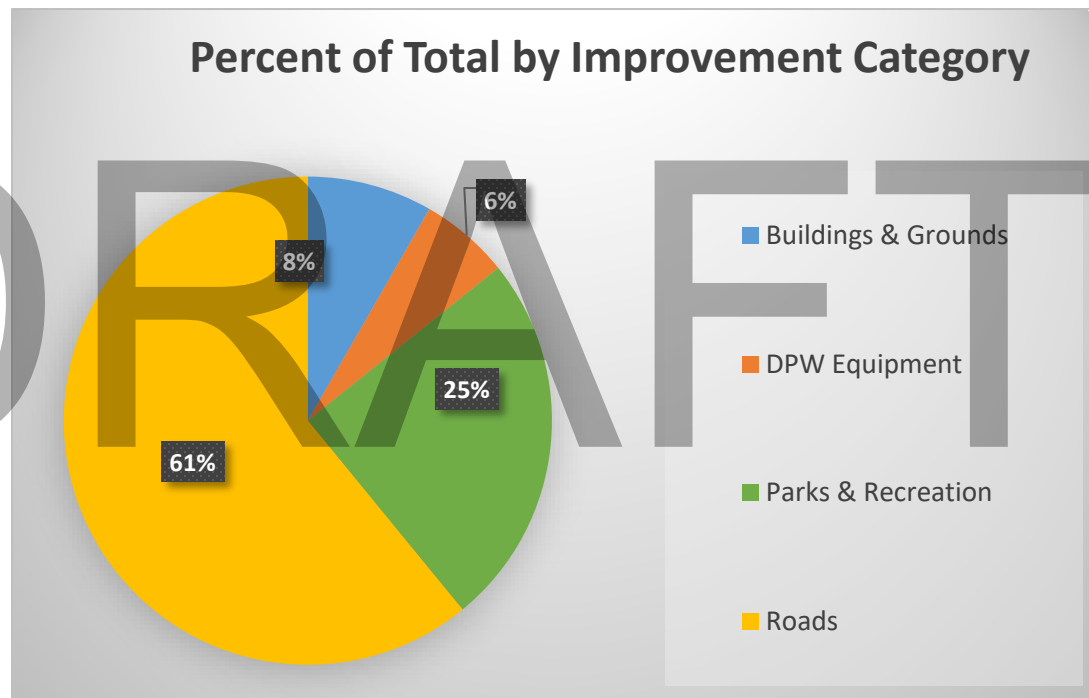


The draft CIP is then examined by the Planning Commission at a regular meeting. The draft CIP is then made available to the public for their comments. After the public comment period is over, the document goes back to the Planning Commission again to weigh the public comments and, if needed modify, and approve the document.

To keep this document succinct, not every project is identified here. Noteworthy improvements are spotlighted below, but the full list of projects is in Appendix A. There you will see the full list of projects categorized by department with approximate dollar amounts and year of expected completion.

## Capital Improvement Program Summary

For 2021-2026 The Village identified 19 projects totaling \$1,481,633. The total amount of the projects exceeds the financial ability of the Village, and many of these will not be completed. However, all projects that are selected for completion are those that add value to the community. This means weighing the costs with the benefits. Many of these projects can be completed with grants that will help reduce the burden on the Village funding sources. Others still may not be completed at all.



As illustrated above, our roads present the largest funding need for the Village. 61% of the project dollars identified are just to maintain our roads. Roads are simply very expensive to maintain. This is why the planning of their repairs must be done in advance. This enables coordination with other projects and ensures we are not missing an opportunity to reduce costs where possible or avoid unnecessary duplications of work.



## Funding Sources

Various funding sources will contribute to the projects. Not all the items in the CIP can be accomplished. A large portion of funding comes from the Village's general fund. Michigan sales tax money contributes to the general fund as required in the Michigan Constitution, and through the revenue sharing act, [PA 140](#). We get money for roads from the State of Michigan through Public Act 51 of 1951 ([Act 51](#)). The Village also applies for grants to accomplish its goals, and while not always successful, it is a great way to decrease the Village's share of the costs.

Currently, the following are resources available on a yearly basis. These sources and figures are approximate, subject to change with the economy and/or actions of the State legislature, and are not guaranteed:

- Tax Revenue - \$330,000
- Act 140 (Revenue Sharing) - \$100,000
- Eaton County Road Millage - \$40,000 (will expire in 2025)
- Act 51 Road Money - \$100,000
- Local Community Stabilization Act - \$15,000

There are also other ways to fund projects such as:

- General obligation bond
- Revenue bond
- Special assessment
- Special millage
- State & Federal grants

The next section highlights a few of the projects that are either larger or of special note. Included is a brief description of the project, the estimated cost, as well as an anticipated funding year. As previously said, this is not all of them. The full list of potential projects is in Appendix A.

## Spotlighted Projects

### **John Deere 1025R - \$26,000**

**Funding Year 2021**

The current piece of equipment to plow snow on Village owned property is a 1990 John Deere riding lawn mower with a straight blade and salter attached. A new machine will significantly shorten the time spent plowing with the current equipment. Ideally, its use will not be limited to winter months. It can be stored in the downtown garage to be used for other maintenance items and general landscaping, and grounds maintenance needs. The various attachments available greatly increase the potential usefulness and add value to the equipment. It can also be used for other Village events as needed.



### **Preventative Maintenance on Bridge - \$375,000**

**Funding Year 2021**

The Village was awarded a grant to offset the costs of maintaining the condition of the bridge spanning the Grand River. The grant is for 95% of the cost of the regular maintenance. The Village will have to pay the remaining 5% or approximately \$20,000. The bridge is currently in good shape, this maintenance work will ensure that it continues to be a safe bridge with a long lifespan. The Village must pay for construction engineering for the project which is expected to cost roughly \$50,000.

**Public Art Installation - \$10,000****Funding Year 2021**

The Dimondale Village Council created the Arts Commission in 2020. The Arts Commission is charged with identifying potential locations, and suggesting what art projects/sculptures, or other pieces can be acquired or constructed. Public Art contributes to a “sense of place” and can positively impact community pride.

**Walnut Street Rehabilitation - \$100,000****Funding Year 2021**

The Local Street Fund is healthy and the fund is ready for a local project in 2021. Discussions with the Public Works Committee, the Public Works Department and our engineers have determined that Walnut is the best candidate for a road project. Its half torn up from the Eaton County Drain project in 2019 which means this is a good opportunity to finish the other portion of the road. Additionally, there are some redesign elements that can be incorporated to make the street better and safer for the school traffic.

**Danford Park Improvements - \$210,000****Funding Year: 2021**

The Village submitted two grant applications to the Michigan Natural Resources Trust Fund for improvements to the park. The plans currently include bathrooms and a drinking fountain, a gazebo, and improved pathways for universal accessibility. One of the applications was recommended for funding and if the Michigan legislature approves an appropriations bill as suggested by the Michigan Natural Resources Trust Fund Board, then the Village will receive \$126,000 towards a universally accessible restroom. The Village will still need to cover various costs associated with the project, but the grant will significantly reduce the total cost to the village for this project.

**E. Washington - \$320,000****Funding Year 2022**

The Village has applied for a grant for 80% of the cost of construction to re-surface E. Washington. The Village will contribute approx. \$70,000 to the project, plus design and construction engineering costs; which are expected to total roughly \$110,000.

**Mural on Village Hall - \$3,000****Funding Year 2022**

The Village Hall is a very visible building in the downtown. A mural on the side of the building would add to the vibrancy and the feel of the downtown. This is common in communities with large visible facades and is a way to dress-up an otherwise boring brick aesthetic.

**Comprehensive/Downtown Area Plan - \$10,000****Funding Year 2023**

A comprehensive plan is integral to a community's progress. It outlines where the community is going, what the residents want it to look like and what the land usage should be. The Village's previous comprehensive plan was adopted in 2009 and amended in 2015. A comprehensive plan is a tool that best practices say should be updated every ten years.

In addition to a Comprehensive Plan, a community can have a plan (sub-plan) for a specific area of their community that details specific planning needs or desires in more depth than a comprehensive plan that includes the entire jurisdiction. A Downtown Area Plan can show what the community wants the downtown to look and feel like in terms of uses, development, streetscapes, placemaking, etc. This sub-plan can also increase grant eligibility for placemaking measures and beautification projects.

## Enhancements to Bike Lanes - \$7,633

## Funding Years:

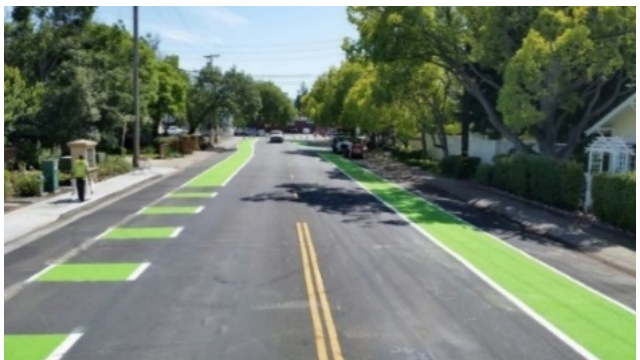
2022	\$3492 – W. Jefferson
2023	\$446 – East Road
2024	\$3695 – E. Jefferson

Many communities have enhanced bike lanes with color to increase their demand for attention. This style enhances visibility and safety by making the lanes highly visible. These numbers are rough estimates and not meant to be perfect. There is a lack of bike lane connection between the Northeast and the Southwest halves of town. This is a detail that a Comprehensive Plan should address to increase connectivity and create a fully bikeable/multi-modal community.

Many communities have moved toward this style bike lane as it has many benefits:

1. Promotes multi-modal nature of a corridor
2. Increases cyclist visibility
3. Raises vehicular traffic awareness for cyclists
4. Increases feelings of safety for cyclists which increases usage

Designs vary but a good resource is the National Association of City Transportation Officials Urban Bikeway Design Guide. Some examples of what enhanced bike lanes could look like:



Appendix A  
Village of Dimondale  
Capital Improvement Program 2021-2026

Fiscal Year Beginning March 1											
Project Category	Project Name	Funding sources	Total	2021	2022	2023	2024	2025	2026	Long Term 2027-2032	Priority Rank
Buildings & Grounds	Comprehensive Plan/ Downtown Vision Plan	GF	\$ 10,000			\$ 10,000					Necessary Short Term
Buildings & Grounds	Parking Lot Improvements	GF/Major	\$ 50,000					\$ 50,000			Necessary Long Term
Buildings & Grounds	Land Acquisition - not specified	GF	\$ 50,000				\$ 50,000				Under Consideration
Buildings & Grounds	Wall Mural on Village Hall	GF	\$ 3,000		\$ 3,000						Desired, Not Necessary
Buildings & Grounds	Public Art Installation	GF	\$ 10,000	\$ 10,000							Desired, Not Necessary
Roads	Walnut Street rehabilitation	Local	\$ 100,000	\$ 100,000							Necessary Short Term
Roads	Local Street project. Location TBD	Local	\$ 100,000			\$ 100,000					Necessary Short Term
Roads	Bridge Street Capital Preventative Maintenance	Grant/Major	\$ 375,000	\$ 375,000							Necessary Short Term
Roads	East Washington	Grant/Major	\$ 320,000		\$ 320,000						Necessary Short Term
Roads	Painted bike lanes enhancements	Major	\$ 7,633		\$ 3,492	\$ 446	\$ 3,695				Desired, Not Necessary
Parks & Recreation	Danford Park Accessible Restrooms	Grant/GF	\$ 210,000	\$ 210,000							Desired, Not Necessary
Parks & Recreation	Danford Park Gazebo/ADA Pathways	Grant/GF	\$ 100,000				\$ 100,000				Desired, Not Necessary
Parks & Recreation	Canoe lock up	GF	\$ 20,000			\$ 20,000					Under Consideration
Parks & Recreation	Exercise equipment in Danford Park	GF	\$ 30,000			\$ 30,000					Under Consideration
Parks & Recreation	Downtown light pole banners	GF	\$ 5,000		\$ 5,000						Desired, Not Necessary
Parks & Recreation	Bike Repair Station	GF	\$ 3,000			\$ 3,000					Desired, Not Necessary
DPW Equipment	John Deere 1025R	GF	\$ 26,000	\$ 26,000							Necessary Short Term
DPW Equipment	John Deere zero-turn mower	GF	\$ 12,000					\$ 12,000			Necessary Long Term
DPW Equipment	Replacement for International	GF	\$ 50,000							\$ 50,000	Necessary Long Term
TOTAL			\$ 1,481,633	\$ 721,000	\$ 331,492	\$ 163,446	\$ 153,695	\$ 62,000	\$ -	\$ 50,000	

LEGEND: GF = General Fund; Major = Major Street Fund; Local = Local Street Fund