

VILLAGE OF DIMONDALE



2019-2020 Appropriations Act

Dimondale Village Council

Ralph Reznick, President

Scott Ammarman, Trustee

Bill Bower, Trustee

Robert Campbell, Trustee

Lori Conarton, Trustee

Josh Grab, Trustee

Andrea Tardino, Trustee

2019-20 GENERAL FUND BUDGET Special Items

Revenues

101-000-540	Brownfield Grant	\$47,000
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Public Works

101-441-790	Garage Heater	\$4,000
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101-441-775.1	Impeller/Liner/Tube for vacuum truck	\$2,000
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Parks & Recreation

101-757-751	Program Expense	\$4,000
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Community Development

101-703-801	Brownfield Redevelopment Consultant	\$47,000
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101-703-801	Planning Consultant – Grant Application	\$4,000
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Retirement

101-861-718	Payment to reduce unfunded liability	\$10,000
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Misc:

- 2.26% increase in health insurance (individually rated)
- COLA for employees (avg. 2.4%)

VILLAGE OF DIMONDALE
BUDGETS

GENERAL FUND	ADOPTED	PROPOSED
	2018-19	2019-20
<u>CASH RESERVES:</u>		
<i>(Estimated for March 1)</i>	\$ <u>550,000</u>	<u>600,000</u>
 <u>REVENUE:</u>		
Taxes	\$ 372,400	375,400
Pavilion Rental	1,000	1,000
Revenue Sharing	95,000	100,000
Grants	0	47,600
Payroll Administration	3,600	3,600
Franchise Fee	6,500	6,500
Interest	1,500	1,500
Equipment Rentals	4,500	4,500
Event Proceeds	3,000	2,000
Salt Reimbursements	5,000	6,000
Miscellaneous	0	0
	\$ <u>492,500</u>	<u>548,100</u>
 Total Revenue:	 \$ <u>492,500</u>	 <u>548,100</u>
 <u>EXPENDITURES:</u>		
Legislative:		
Salaries	\$ 5,600	5,600
Contract Services	3,500	3,500
Printing/Publishing	500	500
Miscellaneous	1,500	1,500
	\$ <u>11,100</u>	<u>11,100</u>
General Government:		
President's Salary	\$ 2,700	2,700
Legal Services	5,000	7,000
Manager's Salary	75,000	52,000
Clerical Salary	29,000	30,000
Office Supplies/Services	3,500	8,500
Contract Services	2,000	3,000
Administrative Expense/Misc.	2,800	3,500
Audit Expense	4,000	4,500
Building Maintenance/Supplies	3,250	3,000
Communications	1,750	1,850
Utilities	3,500	3,500
	\$ <u>132,500</u>	<u>119,550</u>

Public Safety:		
Fire Marshal Salary	\$ 500	0
Planning Commission Salaries	1,200	1,200
Contract Services	2,000	2,200
Code Enforcement Officer Salary	3,000	2,500
Miscellaneous	550	600
	<u>\$ 7,250</u>	<u>6,500</u>
Public Works:		
Salaries	\$ 60,000	67,500
Operating Supplies	4,700	4,700
Equipment Expense	4,000	4,000
Road Salt	9,000	10,000
Gas & Oil	7,000	7,000
Garage Expense	4,000	7,000
Communications	1,350	1,350
Vehicle Expense	4,000	4,000
Utilities	21,000	20,500
Maintenance Services	4,500	5,000
Phase II	1,300	1,300
Sidewalks	4,000	4,000
Trees	10,000	10,500
Public Drains	2,000	2,000
Engineering	1,000	1,200
Rubbish Removal	54,600	55,700
Miscellaneous	1,200	1,700
Emergency Disaster	2,000	2,000
	<u>\$ 195,650</u>	<u>209,450</u>
Community Development:	<u>\$</u>	<u>51,600</u>
Recreation & Culture:		
Parks & Recreation	<u>\$ 28,000</u>	<u>25,000</u>
Other:		
Employee Benefits	\$ 74,200	92,700
Insurance/Bonds	7,500	8,000
	<u>\$ 81,700</u>	<u>100,700</u>
Debt Service:	<u>\$ 0</u>	<u>0</u>
Capital Outlay:	<u>\$ 73,000</u>	<u>0</u>
Transfer:	<u>\$ 0</u>	<u>0</u>
Total Expenditures:	<u>\$ 529,200</u>	<u>523,900</u>
<u>PROJECTED CASH RESERVES:</u>		
<i>(Estimated for February 28)</i>	<u>\$ 513,300</u>	<u>624,200</u>

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Fund Type: 101 GENERAL FUND								
Fund: 101 - GENERAL FUND								
Revenues								
Function:								
Dept: 000.000								
403.000 CURRENT TAXES	326,381	326,000	326,000	331,075	0	329,000	329,000	329,000
403.200 SOM PP REIMB	50,944	45,000	0	0	0			
413.000 DELINQUENT TAXES	9,127	0	0	0	0			
425.000 PILOT	1,576	1,400	1,400	1,439	0	1,400	1,400	1,400
445.000 PENALTY & INTEREST ON TAXES	713	0	0	0	0			
500.000 PAVILION RENTAL	1,380	1,000	1,000	625	0	1,000	1,000	1,000
540.000 BROWNFIELD GRANT	0	0	0	0	0	47,600	47,600	47,600
549.000 STATE AND FEDERAL GRANTS	0	0	0	0	0			
573.000 LOCAL COMM STABILIZATION SHARE	0	0	45,000	21,133	0	45,000	45,000	45,000
574.000 STATE SHARED REVENUE	102,073	95,000	95,000	87,988	0	100,000	100,000	100,000
588.000 E.C. GRANT	0	0	0	0	0			
607.000 CHARGES FOR SERVICES-FEES	100	0	0	0	0			
627.000 CHARGES FOR SERVICES	0	0	0	0	0			
627.100 PAYROLL ADMINISTRATION	3,600	3,600	3,600	2,700	0	3,600	3,600	3,600
630.000 TAP FEE	0	0	0	0	0			
655.000 FINES AND FORFEITS	0	0	0	0	0			
665.000 INTEREST REVENUE	2,579	1,500	1,500	3,160	0	1,500	1,500	1,500
665.100 INTEREST-SPECIAL ASSESSMENTS	0	0	0	0	0			
667.100 EQUIPMENT RENTAL-MAJOR STREET	4,140	3,000	3,000	540	0	3,000	3,000	3,000
667.200 EQUIPMENT RENTAL-LOCAL STREET	3,847	1,500	1,500	263	0	1,500	1,500	1,500
669.000 CATV FRANCHISE FEE	6,903	6,500	6,500	4,838	0	6,500	6,500	6,500
671.000 MISCELLANEOUS REVENUE	9,301	0	0	8,010	0			
672.000 SPEC ASSESS-CHERRY ST DRAIN	0	0	0	0	0			
673.000 SALE OF FIXED ASSTS	0	0	0	700	0			
675.000 DONATION	21,937	3,000	3,000	8,055	0	2,000	2,000	2,000
676.000 REIMBURSEMENTS-SAND & SALT	7,916	5,000	5,000	861	0	6,000	6,000	6,000
682.000 INSURANCE DIVIDEND	2,716	0	0	2,930	0			
698.000 BOND PROCEEDS	0	0	0	0	0			
699.000 TRANSFERS IN	0	0	0	0	0			
Dept: 000.000	555,233	492,500	492,500	474,317	0	548,100	548,100	548,100
Function:	555,233	492,500	492,500	474,317	0	548,100	548,100	548,100
Total Revenues	555,233	492,500	492,500	474,317	0	548,100	548,100	548,100

Expenditures

Function:

Dept: 101.000 VILLAGE COUNCIL

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Fund Type: 101 GENERAL FUND								
Fund: 101 - GENERAL FUND								
Expenditures								
Function:								
Dept: 101.000 VILLAGE COUNCIL								
703.000 SALARIES	3,300	3,600	3,600	2,050	0	3,600	3,600	3,600
703.200 MEETING ATTENDANCE	1,925	2,000	2,000	455	0	2,000	2,000	2,000
802.000 CONTRACT SERVICES	1,661	3,500	3,500	2,149	0	3,500	3,500	3,500
900.000 PRINTING AND PUBLISHING	220	500	500	116	0	500	500	500
956.000 MISCELLANEOUS	905	1,000	1,000	971	0	1,000	1,000	1,000
958.000 TRAINING	0	500	500	0	0	500	500	500
VILLAGE COUNCIL	8,011	11,100	11,100	5,741	0	11,100	11,100	11,100
Dept: 171.000 PRESIDENT								
703.000 SALARIES	1,100	1,200	1,200	1,100	0	1,200	1,200	1,200
703.200 MEETING ATTENDANCE	1,260	1,500	1,500	1,260	0	1,500	1,500	1,500
727.000 OFFICE SUPPLIES	0	0	0	0	0			
PRESIDENT	2,360	2,700	2,700	2,360	0	2,700	2,700	2,700
Dept: 191.000 ELECTIONS								
703.000 SALARIES	0	0	0	0	0			
727.000 OFFICE SUPPLIES	0	0	0	0	0			
900.000 PRINTING AND PUBLISHING	0	0	0	0	0			
ELECTIONS	0	0	0	0	0	0	0	0
Dept: 210.000 ATTORNEY								
801.000 PROFESSIONAL SERVICES	581	5,000	8,000	6,194	0	7,000	7,000	7,000
ATTORNEY	581	5,000	8,000	6,194	0	7,000	7,000	7,000
Dept: 215.000 CLERK								
703.000 SALARIES	67,463	75,000	75,000	59,119	0	52,000	52,000	52,000
703.100 CLERICAL SALARIES	26,381	29,000	29,000	20,407	0	30,000	30,000	30,000
727.000 OFFICE SUPPLIES	1,201	1,500	1,500	1,128	0	4,000	4,000	4,000
727.100 COMPUTER SUPPLIES	1,027	1,000	1,000	731	0	3,500	3,500	3,500
802.000 CONTRACT SERVICES	1,464	2,000	2,000	1,224	0	3,000	3,000	3,000
803.000 PAYROLL EXPENSE	1,087	1,300	1,300	1,712	0	1,500	1,500	1,500
850.000 TELEPHONE	858	1,400	1,400	711	0	1,400	1,400	1,400
850.200 INTERNET	350	350	350	399	0	450	450	450
930.000 MAINTENANCE SERVICES	481	500	500	0	0	500	500	500
956.000 MISCELLANEOUS	286	500	500	284	0	500	500	500
958.000 TRAINING	0	500	500	315	0	1,000	1,000	1,000
970.000 CAPITAL OUTLAY	0	0	0	0	0			
CLERK	100,598	113,050	113,050	86,030	0	97,850	97,850	97,850
Dept: 224.000 AUDITOR								
801.000 PROFESSIONAL SERVICES	1,850	4,000	4,000	3,250	0	4,500	4,500	4,500

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Fund Type: 101 GENERAL FUND								
Fund: 101 - GENERAL FUND								
Expenditures								
Function:								
AUDITOR	1,850	4,000	4,000	3,250	0	4,500	4,500	4,500
Dept: 253.000 TREASURER								
703.000 SALARIES	0	0	0	0	0			
727.000 OFFICE SUPPLIES	296	500	500	254	0	500	500	500
898.000 UNCOLLECTABLE TAXES	0	500	500	7	0	500	500	500
970.000 CAPITAL OUTLAY	0	0	0	0	0			
TREASURER	296	1,000	1,000	261	0	1,000	1,000	1,000
Dept: 265.000 VILLAGE HALL AND GROUNDS								
740.000 OPERATING SUPPLIES	376	750	1,350	1,177	0	1,000	1,000	1,000
775.000 MAINTENANCE SUPPLIES	21	0	0	0	0			
920.000 UTILITIES	3,068	3,500	3,500	2,458	0	3,500	3,500	3,500
930.000 MAINTENANCE SERVICES	363	2,500	2,500	110	0	2,000	2,000	2,000
970.000 CAPITAL OUTLAY	19,685	3,000	37,400	28,834	0			
VILLAGE HALL AND GROUNDS	23,513	9,750	44,750	32,579	0	6,500	6,500	6,500
Dept: 336.000 FIRE CHIEF								
703.000 SALARIES	400	500	500	0	0			
FIRE CHIEF	400	500	500	0	0	0	0	0
Dept: 400.000 PLANNING COMMISSION								
703.000 SALARIES	1,015	1,200	1,200	70	0	1,200	1,200	1,200
802.000 CONTRACT SERVICES	488	2,000	2,000	1,203	0	2,200	2,200	2,200
900.000 PRINTING AND PUBLISHING	0	200	200	42	0	200	200	200
956.000 MISCELLANEOUS	60	100	100	359	0	200	200	200
PLANNING COMMISSION	1,563	3,500	3,500	1,674	0	3,800	3,800	3,800
Dept: 411.000 CODE ENFORCEMENT OFFICER								
703.000 SALARIES	1,385	3,000	3,000	814	0	2,500	2,500	2,500
956.000 MISCELLANEOUS	66	250	250	0	0	200	200	200
CODE ENFORCEMENT OFFICER	1,451	3,250	3,250	814	0	2,700	2,700	2,700
Dept: 426.000 EMERGENCY DISASTER								
956.000 MISCELLANEOUS	0	2,000	2,000	0	0	2,000	2,000	2,000
EMERGENCY DISASTER	0	2,000	2,000	0	0	2,000	2,000	2,000
Dept: 441.000 PUBLIC WORKS								
703.000 SALARIES	54,230	58,000	58,000	50,709	0	65,000	65,000	65,000
703.300 CONTRACT LABOR	1,650	2,000	2,000	0	0	2,500	2,500	2,500
727.000 OFFICE SUPPLIES	18	100	100	37	0	100	100	100
727.100 COMPUTER SUPPLIES	0	100	100	0	0	100	100	100
740.000 OPERATING SUPPLIES	3,219	4,500	4,500	1,086	0	4,000	4,000	4,000
740.100 ROAD SALT	8,049	14,000	14,000	12,637	0	10,000	10,000	10,000
750.000 GAS AND OIL	5,977	7,000	7,000	5,148	0	7,000	7,000	7,000

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total		
Fund Type: 101 GENERAL FUND							
Fund: 101 - GENERAL FUND							
Expenditures							
Function:							
Dept: 441.000 PUBLIC WORKS							
775.000 MAINTENANCE SUPPLIES	406	0	0	0	0		
775.100 EQUIPMENT MAINTENANCE	2,826	4,000	4,000	3,976	0	4,000	4,000
780.100 TOOLS	1,434	2,000	2,000	224	0	2,000	2,000
790.000 GARAGE EXPENSE	1,258	2,000	2,000	549	0	5,000	5,000
850.000 TELEPHONE	785	1,000	1,000	587	0	1,000	1,000
850.200 INTERNET	326	350	350	321	0	350	350
860.000 VEHICLE EXPENSE	4,595	4,000	4,000	3,234	0	4,000	4,000
920.000 UTILITIES	1,908	3,000	3,000	1,285	0	2,500	2,500
920.100 STREET LIGHT EXPENSE	15,142	18,000	18,000	13,894	0	18,000	18,000
930.000 MAINTENANCE SERVICES	11,189	2,500	2,500	1,367	0	3,000	3,000
930.200 UNIFORM RENTAL EXPENSE	633	1,000	1,000	458	0	1,000	1,000
940.000 EQUIPMENT RENTALS	389	1,000	1,000	470	0	1,000	1,000
956.000 MISCELLANEOUS	1,337	500	500	694	0	1,500	1,500
958.000 TRAINING	0	200	200	0	0	200	200
965.000 PHASE II	1,000	1,300	1,300	0	0	1,300	1,300
970.000 CAPITAL OUTLAY	49,765	65,000	65,000	60,297	0		
PUBLIC WORKS	166,136	191,550	191,550	156,973	0	133,550	133,550
Dept: 442.000 SIDEWALKS							
775.000 MAINTENANCE SUPPLIES	0	0	0	0	0		
930.000 MAINTENANCE SERVICES	4,050	4,000	4,000	4,000	0	4,000	4,000
SIDEWALKS	4,050	4,000	4,000	4,000	0	4,000	4,000
Dept: 443.000 TREES							
780.000 MISCELLANEOUS SUPPLIES	0	2,000	2,000	2,000	0	2,000	2,000
930.000 MAINTENANCE SERVICES	7,175	8,000	8,000	3,350	0	8,500	8,500
TREES	7,175	10,000	10,000	5,350	0	10,500	10,500
Dept: 444.000 CHRISTMAS DECORATIONS							
780.000 MISCELLANEOUS SUPPLIES	7,772	500	500	0	0	500	500
CHRISTMAS DECORATIONS	7,772	500	500	0	0	500	500
Dept: 445.000 DRAINS PUBLIC BENEFIT							
930.000 MAINTENANCE SERVICES	2,046	2,000	2,000	2,066	0	2,000	2,000
DRAINS PUBLIC BENEFIT	2,046	2,000	2,000	2,066	0	2,000	2,000
Dept: 447.000 ENGINEERS							
801.000 PROFESSIONAL SERVICES	510	1,000	1,074	1,074	0	1,200	1,200
ENGINEERS	510	1,000	1,074	1,074	0	1,200	1,200
Dept: 525.000 RUBBISH COLLECTION							
801.000 PROFESSIONAL SERVICES	49,477	51,000	51,000	42,585	0	52,000	52,000
RUBBISH COLLECTION	49,477	51,000	51,000	42,585	0	52,000	52,000

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior Year Actual	Current Year			(6)	(7)	(8)	
		Original Budget	Amended Budget	Actual Thru January				Estimated Total
Fund Type: 101 GENERAL FUND								
Fund: 101 - GENERAL FUND								
Expenditures								
Function:								
Dept: 525.100 E.C. SURCHARGE								
801.000 PROFESSIONAL SERVICES	3,580	3,600	3,600	3,000	0	3,700	3,700	3,700
E.C. SURCHARGE	3,580	3,600	3,600	3,000	0	3,700	3,700	3,700
Dept: 703.000 COMMUNITY DEVELOPMENT								
801.000 PROFESSIONAL SERVICES	0	0	0	0	0	51,600	51,600	51,600
COMMUNITY DEVELOPMENT	0	0	0	0	0	51,600	51,600	51,600
Dept: 757.000 PARKS AND RECREATION								
703.000 SALARIES	2,717	4,000	4,000	1,044	0	3,000	3,000	3,000
740.000 OPERATING SUPPLIES	1,523	3,000	3,000	708	0	3,000	3,000	3,000
751.000 RECREATION PROGRAM EXPENSE	3,102	5,000	5,000	1,642	0	3,000	3,000	3,000
775.000 MAINTENANCE SUPPLIES	478	0	0	0	0			
880.000 GENERAL EXPENSE	13,017	10,000	10,000	1,003	0	10,000	10,000	10,000
920.000 UTILITIES	772	1,000	1,000	688	0	1,000	1,000	1,000
930.000 MAINTENANCE SERVICES	1,961	5,000	5,000	3,936	0	5,000	5,000	5,000
970.000 CAPITAL OUTLAY	23,400	5,000	5,000	0	0			
PARKS AND RECREATION	46,970	33,000	33,000	9,021	0	25,000	25,000	25,000
Dept: 852.000 HEALTH INSURANCE								
716.000 HEALTH INSURANCE	24,472	29,000	29,000	23,100	0	30,000	30,000	30,000
HEALTH INSURANCE	24,472	29,000	29,000	23,100	0	30,000	30,000	30,000
Dept: 853.000 LIFE INSURANCE								
717.000 LIFE INSURANCE	145	200	200	170	0	200	200	200
LIFE INSURANCE	145	200	200	170	0	200	200	200
Dept: 854.000 DENTAL INSURANCE								
719.000 DENTAL INSURANCE	550	1,000	1,000	646	0	1,000	1,000	1,000
DENTAL INSURANCE	550	1,000	1,000	646	0	1,000	1,000	1,000
Dept: 855.000 SUPPLEMENTAL INSURANCE								
722.000 SUPPLEMENTAL INSURANCE	11	0	0	0	0			
SUPPLEMENTAL INSURANCE	11	0	0	0	0	0	0	0
Dept: 857.000 STD INSURANCE								
724.000 STD INSURANCE	784	1,000	1,000	829	0	1,000	1,000	1,000
STD INSURANCE	784	1,000	1,000	829	0	1,000	1,000	1,000
Dept: 860.000 457 DEFERRED COMPENSATION								
725.000 457 DEFERRED COMPENSATION	0	0	0	0	0			
457 DEFERRED COMPENSATION	0	0	0	0	0	0	0	0
Dept: 861.000 RETIREMENT								
718.000 RETIREMENT	18,390	25,000	25,000	18,978	0	35,000	35,000	35,000
RETIREMENT	18,390	25,000	25,000	18,978	0	35,000	35,000	35,000
Dept: 861.100 DC RETIREMENT								
718.000 RETIREMENT	0	0	0	3,619	0	6,000	6,000	6,000

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Fund Type: 101 GENERAL FUND								
Fund: 101 - GENERAL FUND								
Expenditures								
Function:								
DC RETIREMENT	0	0	0	3,619	0	6,000	6,000	6,000
Dept: 862.000 SOCIAL SECURITY EXPENSE								
715.000 SOCIAL SECURITY EXPENSE	12,220	14,000	14,000	10,630	0	15,000	15,000	15,000
SOCIAL SECURITY EXPENSE	12,220	14,000	14,000	10,630	0	15,000	15,000	15,000
Dept: 865.000 GENERAL LIABILITY INSURANCE								
910.000 GENERAL LIABILITY INSURANCE	6,824	7,500	7,500	6,130	0	8,000	8,000	8,000
GENERAL LIABILITY INSURANCE	6,824	7,500	7,500	6,130	0	8,000	8,000	8,000
Dept: 870.000 UNEMPLOYMENT INSURANCE								
721.000 UNEMPLOYMENT INSURANCE	0	0	0	0	0			
UNEMPLOYMENT INSURANCE	0	0	0	0	0	0	0	0
Dept: 871.000 WORKER'S COMPENSATION								
720.000 WORKER'S COMPENSATION	3,293	4,000	4,000	3,432	0	4,500	4,500	4,500
WORKER'S COMPENSATION	3,293	4,000	4,000	3,432	0	4,500	4,500	4,500
Dept: 900.000 CAPITAL OUTLAY								
970.000 CAPITAL OUTLAY	0	0	0	0	0			
CAPITAL OUTLAY	0	0	0	0	0	0	0	0
Dept: 905.000 DEBT RETIREMENT								
991.000 DEBT SERVICE - BOND PAYMENT	0	0	0	0	0			
995.000 DEBT SERVICE - INTEREST	0	0	0	0	0			
996.000 BOND DISCLOSURE	0	0	0	0	0			
DEBT RETIREMENT	0	0	0	0	0	0	0	0
Dept: 965.000 TRANSFERS OUT								
999.000 OPERATING TRANSFER OUT	50,000	0	0	0	0			
TRANSFERS OUT	50,000	0	0	0	0	0	0	0
Function:	545,028	534,200	572,274	430,506	0	523,900	523,900	523,900
Total Expenditures	545,028	534,200	572,274	430,506	0	523,900	523,900	523,900
GENERAL FUND	10,205	-41,700	-79,774	43,811	0	24,200	24,200	24,200
GENERAL FUND	10,205	-41,700	-79,774	43,811	0	24,200	24,200	24,200
Grand Total:	10,205	-41,700	-79,774	43,811	0	24,200	24,200	24,200

2019-20 STREET FUNDS BUDGETS

Special Items

Major Street

202-463-930	Street Sweeping	\$3,000
	Crack Sealing (TBD)	\$5,000
	Catch Basin Cleaning	\$6,500
	Bridge Inspection	\$500
	Lane Markings	\$2,500
202-474-930	Lane Markings	\$400

Local Street

203-463-930	Street Sweeping	\$1,000
	Crack Sealing (TBD)	\$5,000
	Catch Basin Cleaning	\$3,500

VILLAGE OF DIMONDALE
BUDGETS

MAJOR STREET FUND	ADOPTED 2018-19	PROPOSED 2019-20
<u>CASH RESERVES:</u> <i>(Estimated for March 1)</i>	\$ <u>190,000</u>	<u>147,200</u>
 <u>REVENUE:</u>		
State Grants (Act 51)	\$ 80,000	80,000
Other State Grants	1,700	1,700
Miscellaneous Services	1,500	1,500
MDOT Grant	112,000	0
Interest	100	100
	\$ <u>195,300</u>	<u>83,300</u>
 Total Revenue	 \$ <u>195,300</u>	 <u>83,300</u>
 <u>EXPENDITURES:</u>		
Engineering	\$ 32,000	0
Construction	243,000	0
Salaries	3,650	3,750
Employee Benefits	1,325	1,665
Supplies	2,500	3,800
Salt	4,500	5,000
Maintenance Services	19,500	34,000
Rentals	4,500	5,000
Utilities	300	300
Administrative Miscellaneous	1,500	3,250
	\$ <u>312,775</u>	<u>56,765</u>
 Total Expenditures:	 \$ <u>312,775</u>	 <u>56,765</u>
 <u>PROJECTED CASH RESERVES:</u> <i>(Estimated for February 28)</i>	 \$ <u>72,525</u>	 <u>173,735</u>

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total		
Fund Type: 202 MAJOR STREET							
Fund: 202 - MAJOR STREET							
Revenues							
Function:							
Dept: 000.000							
547.000 ACT 51 GRANT	89,914	80,000	80,000	65,058	0	80,000	80,000
548.000 ACT 48	1,765	1,700	1,700	1,778	0	1,700	1,700
549.000 STATE AND FEDERAL GRANTS	9,131	112,000	112,000	0	0		
556.000 STATE GRANTS PA 207 OF 2018	0	0	0	0	0		
580.000 EATON COUNTY MILLAGE	0	0	0	0	0		
626.000 STREET CUT CHARGE	0	0	0	0	0		
638.000 SNOW REMOVAL	2,220	1,500	1,500	240	0	1,500	1,500
665.000 INTEREST REVENUE	333	100	100	462	0	100	100
671.000 MISCELLANEOUS REVENUE	0	0	0	2,625	0		
698.000 BOND PROCEEDS	0	0	0	0	0		
699.000 TRANSFERS IN	0	0	0	0	0		
Dept: 000.000	103,363	195,300	195,300	70,163	0	83,300	83,300
Function:	103,363	195,300	195,300	70,163	0	83,300	83,300
Total Revenues	103,363	195,300	195,300	70,163	0	83,300	83,300
Expenditures							
Function:							
Dept: 451.000 CONSTRUCTION							
740.000 OPERATING SUPPLIES	0	0	0	0	0		
801.000 PROFESSIONAL SERVICES	0	32,000	40,594	40,594	0		
801.200 BRIDGE STREET	0	0	0	0	0		
801.300 ENGINEERING E. JEFFERSON	0	0	0	0	0		
801.500 ENGINEERING WASHINGTON #2	0	0	0	0	0		
801.600 ENGINEERING CREYTS #1	0	0	0	0	0		
801.700 ENGINEERING CREYTS #2	0	0	0	0	0		
801.800 ROUNDABOUT	0	0	0	0	0		
970.200 BRIDGE STREET	0	0	0	0	0		
970.300 CONSTRUCTION E. JEFFERSON	0	0	0	0	0		
970.400 W. JEFFERSON ST	0	218,000	198,000	31,243	0		
970.500 CONSTRUCTION WASHINGTON #2	0	0	0	0	0		
970.600 CONSTRUCTION CREYTS #1	0	0	0	0	0		
970.700 CONSTRUCTION CREYTS #2	0	0	0	0	0		
970.800 ROUNDABOUT	0	25,000	70,000	58,342	0		
CONSTRUCTION	0	275,000	308,594	130,179	0	0	0
Dept: 463.000 ROUTINE MAINTENANCE							
703.000 SALARIES	377	1,500	1,500	419	0	1,500	1,500

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)	
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Fund Type: 202 MAJOR STREET								
Fund: 202 - MAJOR STREET								
Expenditures								
Function:								
Dept: 463.000 ROUTINE MAINTENANCE								
715.000 SOCIAL SECURITY EXPENSE	59	200	200	0	0	200	200	200
716.000 HEALTH INSURANCE	132	200	200	0	0	200	200	200
717.000 LIFE INSURANCE	1	10	10	0	0	10	10	10
718.000 RETIREMENT	108	200	200	0	0	200	200	200
719.000 DENTAL INSURANCE	3	25	25	0	0	25	25	25
720.000 WORKER'S COMPENSATION	57	100	100	0	0	100	100	100
724.000 STD INSURANCE	3	0	0	0	0			
740.000 OPERATING SUPPLIES	671	500	500	496	0	600	600	600
930.000 MAINTENANCE SERVICES	6,215	14,000	16,700	16,605	0	29,000	29,000	29,000
940.000 EQUIPMENT RENTALS	212	500	500	201	0	500	500	500
ROUTINE MAINTENANCE	7,838	17,235	19,935	17,721	0	32,335	32,335	32,335
Dept: 474.000 TRAFFIC SERVICES								
703.000 SALARIES	397	500	500	0	0	500	500	500
740.000 OPERATING SUPPLIES	876	1,000	1,000	124	0	1,000	1,000	1,000
920.000 UTILITIES	175	300	300	183	0	300	300	300
930.000 MAINTENANCE SERVICES	222	1,000	1,000	0	0	1,500	1,500	1,500
940.000 EQUIPMENT RENTALS	74	250	250	0	0	250	250	250
TRAFFIC SERVICES	1,744	3,050	3,050	307	0	3,550	3,550	3,550
Dept: 474.100 NON-MOTORIZED								
703.000 SALARIES	0	0	0	0	0			
740.000 OPERATING SUPPLIES	0	1,000	1,000	1,568	0	1,000	1,000	1,000
930.000 MAINTENANCE SERVICES	0	1,000	1,000	0	0	1,000	1,000	1,000
940.000 EQUIPMENT RENTALS	17	250	250	0	0	250	250	250
NON-MOTORIZED	17	2,250	2,250	1,568	0	2,250	2,250	2,250
Dept: 478.000 WINTER MAINTENANCE								
703.000 SALARIES	1,522	1,500	1,500	304	0	1,600	1,600	1,600
715.000 SOCIAL SECURITY EXPENSE	116	100	100	0	0	200	200	200
716.000 HEALTH INSURANCE	260	200	200	0	0	250	250	250
717.000 LIFE INSURANCE	1	10	10	0	0	10	10	10
718.000 RETIREMENT	212	150	150	0	0	250	250	250
719.000 DENTAL INSURANCE	5	20	20	0	0	20	20	20
720.000 WORKER'S COMPENSATION	113	100	100	0	0	150	150	150
724.000 STD INSURANCE	7	10	10	0	0	50	50	50
740.000 OPERATING SUPPLIES	0	0	0	0	0	200	200	200
740.100 ROAD SALT	2,824	4,500	4,500	726	0	5,000	5,000	5,000
930.000 MAINTENANCE SERVICES	946	3,500	3,500	0	0	3,500	3,500	3,500

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total		
Fund Type: 202 MAJOR STREET							
Fund: 202 - MAJOR STREET							
Expenditures							
Function:							
Dept: 478.000 WINTER MAINTENANCE							
940.000 EQUIPMENT RENTALS	3,838	3,500	3,500	765	0	4,000	4,000
WINTER MAINTENANCE	9,844	13,590	13,590	1,795	0	15,230	15,230
Dept: 483.000 ADMINISTRATION							
703.000 SALARIES	0	150	150	0	0	150	150
715.000 SOCIAL SECURITY EXPENSE	0	0	0	0	0		
716.000 HEALTH INSURANCE	0	0	0	0	0		
717.000 LIFE INSURANCE	0	0	0	0	0		
720.000 WORKER'S COMPENSATION	0	0	0	0	0		
956.000 MISCELLANEOUS	463	1,500	1,500	813	0	3,250	3,250
ADMINISTRATION	463	1,650	1,650	813	0	3,400	3,400
Dept: 965.000 TRANSFERS OUT							
999.000 OPERATING TRANSFER OUT	0	0	0	0	0		
TRANSFERS OUT	0	0	0	0	0	0	0
Function:	19,906	312,775	349,069	152,383	0	56,765	56,765
Total Expenditures	19,906	312,775	349,069	152,383	0	56,765	56,765
MAJOR STREET	83,457	-117,475	-153,769	-82,220	0	26,535	26,535
MAJOR STREET	83,457	-117,475	-153,769	-82,220	0	26,535	26,535
Grand Total:	83,457	-117,475	-153,769	-82,220	0	26,535	26,535

VILLAGE OF DIMONDALE
BUDGETS

LOCAL STREET FUND	ADOPTED 2018-19	PROPOSED 2019-20
<u>CASH RESERVES:</u> <i>(Estimated for March 1)</i>	\$ <u>43,000</u>	<u>136,200</u>
 <u>REVENUE:</u>		
State Grants (Act 51)	\$ 30,000	30,000
County Millage	45,000	45,000
Interest	100	100
Other State Grants	2,000	2,000
Transfers In	0	0
	\$ <u>77,100</u>	<u>77,100</u>
 Total Revenue:	 \$ <u>77,100</u>	 <u>77,100</u>
 <u>EXPENDITURES:</u>		
Construction/Engineering	\$ 0	0
Salaries	1,500	2,900
Employee Benefits	980	1405
Supplies	1,150	1,150
Salt	3,000	4,000
Maintenance Services	16,000	12,500
Rentals	3,000	3,000
Administrative Miscellaneous	1,000	2,750
	\$ <u>26,630</u>	<u>27,705</u>
 Total Expenditures:	 \$ <u>26,630</u>	 <u>27,705</u>
 <u>PROJECTED CASH RESERVES:</u> <i>(Estimated for February 28)</i>	 <u>\$ 93,470</u>	 <u>185,595</u>

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total		
Fund Type: 203 LOCAL STREET							
Fund: 203 - LOCAL STREET							
Expenditures							
Function:							
Dept: 474.100 NON-MOTORIZED							
703.000 SALARIES	0	0	0	0	0		
740.000 OPERATING SUPPLIES	0	1,000	1,000	627	0	1,000	1,000
940.000 EQUIPMENT RENTALS	0	0	0	0	0		
NON-MOTORIZED	0	1,000	1,000	627	0	1,000	1,000
Dept: 478.000 WINTER MAINTENANCE							
703.000 SALARIES	2,054	1,000	1,000	253	0	2,500	2,500
715.000 SOCIAL SECURITY EXPENSE	157	100	100	0	0	200	200
716.000 HEALTH INSURANCE	351	200	200	0	0	400	400
717.000 LIFE INSURANCE	2	5	5	0	0	10	10
718.000 RETIREMENT	286	200	200	0	0	300	300
719.000 DENTAL INSURANCE	7	20	20	0	0	20	20
720.000 WORKER'S COMPENSATION	152	100	100	0	0	200	200
724.000 STD INSURANCE	9	10	10	0	0	20	20
740.000 OPERATING SUPPLIES	0	0	0	0	0		
740.100 ROAD SALT	2,225	3,000	3,000	360	0	4,000	4,000
930.000 MAINTENANCE SERVICES	946	2,000	2,000	0	0	2,000	2,000
940.000 EQUIPMENT RENTALS	3,809	3,000	3,000	576	0	3,000	3,000
WINTER MAINTENANCE	9,998	9,635	9,635	1,189	0	12,650	12,650
Dept: 483.000 ADMINISTRATION							
703.000 SALARIES	0	0	0	0	0		
715.000 SOCIAL SECURITY EXPENSE	0	0	0	0	0		
716.000 HEALTH INSURANCE	0	0	0	0	0		
717.000 LIFE INSURANCE	0	0	0	0	0		
720.000 WORKER'S COMPENSATION	0	0	0	0	0		
956.000 MISCELLANEOUS	463	1,000	1,000	813	0	2,750	2,750
ADMINISTRATION	463	1,000	1,000	813	0	2,750	2,750
Dept: 965.000 TRANSFERS OUT							
999.000 OPERATING TRANSFER OUT	0	0	0	0	0		
TRANSFERS OUT	0	0	0	0	0	0	0
Function:	148,834	26,630	26,630	16,708	0	27,705	27,705
Total Expenditures	148,834	26,630	26,630	16,708	0	27,705	27,705
LOCAL STREET	-17,119	50,470	50,470	47,718	0	49,395	49,395
LOCAL STREET	-17,119	50,470	50,470	47,718	0	49,395	49,395

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

Month: 1/31/2019	Prior	----- Current Year -----				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total			
Grand Total:	-17,119	50,470	50,470	47,718	0	49,395	49,395	49,395

VILLAGE OF DIMONDALE
BUDGETS

FARMERS' MARKET FUND	ADOPTED 2018-19	PROPOSED 2019-20
<u>CASH RESERVES:</u> <i>(Estimated for March 1)</i>	\$ <u>800</u>	<u>1,240</u>
<u>REVENUE:</u>		
T Shirt Sales	\$ 0	0
Vendor Fees	1,200	1,200
Miscellaneous Revenue	<u>0</u>	<u>0</u>
	\$ <u>1,200</u>	<u>1,200</u>
Total Revenue	\$ <u>1,200</u>	<u>1,200</u>
<u>EXPENDITURES:</u>		
Operating Supplies	\$ 100	100
Printing/Publishing	600	600
Miscellaneous	<u>500</u>	<u>500</u>
	\$ <u>1,200</u>	<u>1,200</u>
Total Expenditures:	\$ <u>1,200</u>	<u>1,200</u>
<u>PROJECTED CASH RESERVES:</u> <i>(Estimated for February 28)</i>	\$ <u>800</u>	<u>1,240</u>

BUDGET WORKSHEET

VILLAGE OF DIMONDALE

	Prior Year Actual	Current Year			(6)	(7)	(8)
		Original Budget	Amended Budget	Actual Thru January			
Month: 1/31/2019							
Fund Type: 295 FARMERS' MARKET							
Fund: 295 - FARMERS' MARKET							
Revenues							
Function:							
Dept: 000.000							
643.000 T SHIRT SALES FM	129	0	0	50	0		
653.000 VENDOR FEES FM	1,617	1,200	1,200	1,170	0	1,200	1,200
671.000 MISCELLANEOUS REVENUE	0	0	0	0	0		
Dept: 000.000	1,746	1,200	1,200	1,220	0	1,200	1,200
Function:	1,746	1,200	1,200	1,220	0	1,200	1,200
Total Revenues	1,746	1,200	1,200	1,220	0	1,200	1,200
Expenditures							
Function:							
Dept: 752.000 FM EXPENDITURES							
740.000 OPERATING SUPPLIES	41	100	100	0	0	100	100
900.000 PRINTING AND PUBLISHING	862	600	600	119	0	600	600
956.000 MISCELLANEOUS	420	500	500	897	0	500	500
FM EXPENDITURES	1,323	1,200	1,200	1,016	0	1,200	1,200
Function:	1,323	1,200	1,200	1,016	0	1,200	1,200
Total Expenditures	1,323	1,200	1,200	1,016	0	1,200	1,200
FARMERS' MARKET	423	0	0	204	0	0	0
FARMERS' MARKET	423	0	0	204	0	0	0
Grand Total:	423	0	0	204	0	0	0

Village of Dimondale

COMPENSATION POLICY 2019-20

Adopted: 2/11/19

Purpose

The purpose of this policy is to establish a guideline for the determination of wage compensation for the employees of the Village of Dimondale in order to ensure the organization is able to attract and retain highly qualified employees within economic constraints and in consideration of the needs of the community. This policy is intended to provide the framework from which the Village Manager will recommend wage adjustments for Village employees during the budgeting process as well as establishing wages for new hires.

Background

The Village of Dimondale Compensation Policy is based on the findings of the 2015 Classification and Compensation Study conducted by the Michigan Municipal League. The purpose of the study was to provide data and recommendations to be utilized in formulating a compensation system for Village employees based on internal equity and external comparables.

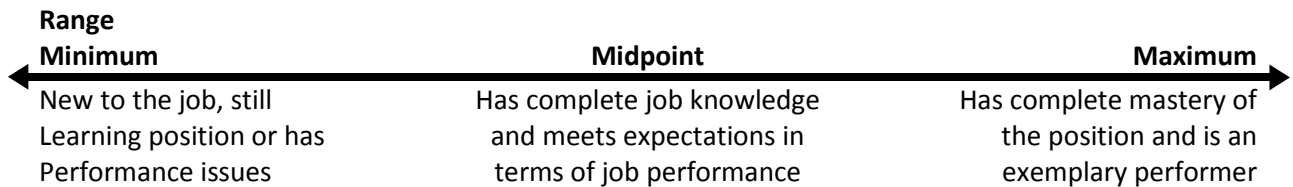
Wage adjustments for Village employees will be part of the process for the approval of the annual budget. Wage increases are never considered automatic and are always awarded at the discretion of the Village Council based on economic conditions, the prevailing labor market and the employee’s level of contribution to the organization.

- 1. Annual Review. Each year the Compensation Policy should be reviewed by the Village Manager and the Management Committee.
2. Periodic Update. Periodic, professional updates to the Classification and Compensation Study should be performed and will ensure that the best possible labor market data is available and regional comparables are current.

Compensation Structure

The Compensation Structure is a grid based system developed from the recommendations of the Classification and Compensation Study and serves as the framework for establishing wages for new hires and recommending wage adjustments.

1. Continuum of Job Mastery



- 2. Annual Cost of Living Index. In order for the Compensation Policy to remain relevant, it needs to be indexed on a yearly basis to recognize inflation in the marketplace. Each year, each amount in the Compensation Structure should be adjusted by the Consumer Price Index, averaged for the last quarter of the previous year and the first three quarters of the current year. This percentage adjustment will be identified as the Cost of Living Index and will represent the minimum raise for an employee with a satisfactory performance evaluation. Pay increases will always be at the discretion of the Village Council.

- 3. Pay Adjustments and Assignments.** Pay adjustments are a two-step process. The first is a general adjustment of the Compensation Structure to reflect inflationary or cost-of-living increases. The second is individual-level adjustments based on longevity or performance. The Village has adopted a combined compensation structure which uses step increases initially with merit-based progression after three years of employment.
- a. Performance Evaluation. Each employee will have an annual performance evaluation. A standard document will be available for this purpose. No annual wage adjustment will be considered without a performance evaluation signed by the employee, the Department Head and the Village Manager.
 - b. Defined Step Increase. Employees in the early years of employment are eligible for stepped wage increases. Typically a defined step increase will be awarded to an employee who has received a satisfactory performance evaluation and demonstrated growth toward the mastery of their position. Employees are eligible for one single step increase per fiscal year.
 - c. Performance Based Increase. Employees that have reached the Open Range step for their position will be eligible to receive a performance based wage increase. All performance based increases will be recommended by the Village Manager to the Management Committee for approval with the budget. Performance based wage increases should be based not only on a satisfactory evaluation, but on the degree of added value the employee brings to the Village. While possible, it will be atypical for an employee to receive performance based increases every year.
 - d. Top of Range Increase. Typically an employee that has reached the top of their pay scale (step 9) will only be eligible for wage adjustments as dictated by the cost of living index. However, exemplary performance may call for a wage adjustment to be recommended above the step 9 wage for the position. If this situation occurs, the wage adjustment will be recommended as a bonus to ensure the regular wage does not increase past the step 9 level for the position.
 - e. Hiring Range. The hiring range for each position is represented by the minimum pay for the position through the theoretical midpoint of the pay range. When assigning compensation for new employees, the Village Manager will take into account the market for the skill set being acquired and the experience and education of the applicant in addition to the financial position of the Village. An employee may be hired with a starting salary higher than the authorized range subject to the approval of the Management Committee.

Approval Procedure

As part of the budget review process, the Village Manager will submit all wage adjustments to the Management Committee. The Manager shall explain the proposed cost of living index, the proposed wage adjustment for each employee, the type of adjustment and a justification for any wage adjustment other than the cost of living. Wage increases shall be approved with the approval of the Village annual budget.

Compensation Structure

Position	Minimum Step 1	Step 2	Step 3	Open Range: Performance Based	Maximum Step 9
Village Manager	\$51,404	\$52,947	\$54,535	variable	\$66,827
Administrative Assistant	\$15.18	\$15.63	\$16.10	variable	\$19.74
Secretary (part-time)	\$10.74	\$11.07	\$11.40	variable	\$13.96
Public Works Supervisor	\$16.44	\$16.93	\$17.43	variable	\$21.39
Public Works Laborer (part time)	\$12.89	\$13.28	\$13.68	variable	\$16.76
Public Works Seasonal Laborer	Minimum wage	TBD	TBD	NA	NA
Code Enforcement Officer	\$21.49	\$22.12	\$22.79	variable	\$27.93

Cost of Living Adjustments.

2016 – 2.39%

2017 – 2.43%

2018 – 2.42%

Village of Dimondale Wage and Salary Table COLA adjustments for FY 2019-2020

Position	Minimum			Open Range:			Maximum	
	Step 1	Step 2	Step 3	Performance Based				Step 9
Village Manager	current	\$50,190.00	\$51,696.00	\$53,247.00	variable			\$65,248.00
	new	\$51,404.60	\$52,947.04	\$54,535.58				\$66,827.00
Administrative Assistant	current	\$14.82	\$15.26	\$15.72	variable			\$19.27
	new	\$15.18	\$15.63	\$16.10				\$19.74
Secretary (part-time)	current	\$10.49	\$10.81	\$11.13	variable			\$13.63
	new	\$10.74	\$11.07	\$11.40				\$13.96
Public Works Supervisor	current	\$16.05	\$16.53	\$17.02	variable			\$20.88
	new	\$16.44	\$16.93	\$17.43				\$21.39
DPW Part Time	current	\$12.59	\$12.97	\$13.36	variable			\$16.36
	new	\$12.89	\$13.28	\$13.68				\$16.76
Public Works Seasonal Laborer	Minimum wage		TBD	TBD	NA			NA
Code Enforcement Officer	current	\$20.98	\$21.60	\$22.25	variable			\$27.27
	new	\$21.49	\$22.12	\$22.79				\$27.93

Village of Dimondale Six-Year Projection Worksheet

Assumptions Used:

- ① Calculations are based on the 2018-19 amended budget.
- ② Calculations are rounded to the nearest dollar.
- ③ Capital improvements, transfers, grants and debt retirement have been eliminated and these figures represent budgeted core operations only.
- ④ Expenditures increase by 2.5% per year unless otherwise noted.
- ⑤ Health and Retirement Benefits increase by 5% annually.
- ⑥ Revenues do not change.
- ⑦ Local Street revenue includes Eaton County millage through 2026 - \$45,000/year.

General Fund	2018-19 Budget	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection	2024-25 Projection
Beginning	601,336	629,036	673,144	704,737	723,324	728,564	720,074
Revenues	492,500	489,500	489,500	489,500	489,500	489,500	489,500
Expenditures	-464,800	-445,392	-457,907	-470,913	-484,260	-497,990	-512,071
Ending Balance	629,036	673,144	704,737	723,324	728,564	720,074	697,503

Major Street Fund	2018-19 Budget	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection	2024-25 Projection
Beginning	215,782	258,607	303,162	346,735	389,283	430,797	471,247
Revenues	83,300	83,300	83,300	83,300	83,300	83,300	83,300
Expenditures	-40,475	-38,745	-39,727	-40,752	-41,786	-42,850	-43,939
Ending Balance	258,607	303,162	346,735	389,283	430,797	471,247	510,608

Local Street Fund	2018-19 Budget	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection	2024-25 Projection
Beginning	62,107	88,737	138,525	187,615	235,983	283,615	330,492
Revenues	77,100	77,100	77,100	77,100	77,100	77,100	77,100
Expenditures	-50,470	-27,312	-28,010	-28,732	-29,468	-30,223	-30,990
Ending Balance	88,737	138,525	187,615	235,983	283,615	330,492	376,602

Sewer Fund	2018-19 Budget	2019-20 Projection	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection	2024-25 Projection
Beginning	811,908	896,408	971,470	1,036,859	1,092,333	1,137,644	1,172,537
Revenues	462,000	462,000	462,000	462,000	462,000	462,000	462,000
Expenditures	(377,500)	(386,938)	(396,611)	(406,526)	(416,689)	(427,107)	(437,784)
Ending Balance	896,408	971,470	1,036,859	1,092,333	1,137,644	1,172,537	1,196,753

Resolution
VILLAGE OF DIMONDALE
Investment Policy

WHEREAS, the State of Michigan enacted Act 196 of the Public Acts of 1997 setting forth certain requirements for the investment of public funds held by local units of government; and

WHEREAS, Section 5 of the Act requires that every local unit governing body must adopt an investment policy setting forth certain conditions and the types of investments in which the local unit may invest; and

WHEREAS, the Village has determined that the following investment policy meets those requirements and is in the best interest of the fiscal health of the Village;

NOW, THEREFORE, UPON MOTION DULY MADE AND SECONDED, BE IT RESOLVED THAT:

Purpose: It is the policy of the Village of Dimondale to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Village and complying with all state statutes governing the investment of public funds.

Scope: This investment policy applies to all financial assets of the Village. These assets are accounted for in the various funds of the Village and include the general fund, special revenue funds, debt service funds and capital project funds (unless bond ordinances and resolutions are more restrictive), enterprise funds, internal service funds, and any new fund established by the Village.

Objectives: The primary objectives, in priority order, of the Village's investment activities shall be:

Safety: Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to insure the preservation of capital in the overall portfolio.

Diversification: The investments will be diversified by security type and institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment: The investment portfolio shall be designed with the objective of obtaining a rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

Delegation of Authority to Make Investments: Authority to manage the investment program is derived from the following: the Dimondale Village Council's most current resolution designating depositories and MCL 64.9 requiring the Dimondale Village Manager to be the custodian of the Village's funds. Management responsibility for the investment program is hereby delegated to the Village Manager who shall establish written procedures and internal controls for the operation of the investment program consistent with this investment policy. Procedures should include references to: safekeeping, cash purchase or delivery vs. payment, investment accounting, depository agreements and banking service contracts. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Village Manager. The Village Manager shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

List of Authorized Investments: The Dimondale Village Manager is limited to investments authorized by Act 20 of 1943, as amended, and may invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- (b) Certificates of deposit, savings accounts, deposit accounts, or depositories of a financial institution. Authorized depositories shall be designated by the Dimondale Village Council at the Council's February meeting with the adoption of the Appropriations Act.
- (c) Commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
- (d) Bankers' acceptances of United States banks.
- (e) Obligations of this state or any of its political subdivisions that at the time of purchase are rated investment grade by not less than 1 standard rating service.
- (f) Mutual funds registered under the investment company act of 1940, title I of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the Village. This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.
- (g) Investment pools through an interlocal agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501 to 124.512.
- (h) Investment pools organized under the surplus funds investment pool act, 1982 PA 367, 129.111 to 129.118.

Safekeeping and Custody: All security transactions, including collateral for financial institution deposits, entered into by the Dimondale Village Manager may be on a cash basis or a delivery vs. payment basis as determined by the Village Manager. Securities may be held by a third party custodian designated by the Village Manager and evidenced by safekeeping receipts as determined by the Village Manager.

Prudence: Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

AYES: Chappell, Ammarman, Reznick, Bower, Luginbill, Campbell

NAYS: None

ABSENT: Conarton

RESOLUTION DECLARED ADOPTED.

Village Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Dimondale, County of Eaton, Michigan, at a regular meeting held on March 9, 2015, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 1976 PA 267, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Village Clerk

Adopted August 10, 1998
Amended November 10, 2008
Amended March 9, 2015

VILLAGE OF DIMONDALE
Investment Procedures & Internal Controls

1. All securities owned by the Village shall be kept in safekeeping with the Village Manager in a fireproof file, the securities will be reviewed at least twice annually by the Management Committee.
2. The Village shall transact business only with banks, savings and loans, and registered investment security dealers. The Village Manager shall require the institution or dealer to acknowledge receipt of the investment policy and agree to comply with the terms of the investment policy regarding the buying or selling of securities.
3. Investments shall consist of a mix of various types of securities, issuers, and maturities based on anticipated cash flow requirements, economic conditions, and prevailing interest rates.
4. A periodic report shall be prepared by the Village Manager and presented to the Management/Compensation Committee showing the type of investment, issue date, maturity date, amount of investment, current value, and rate of return. This report will be presented to Council for review with the annual budget.
5. The Village Manager must have approval from Council before investing with any new bank, savings and loans, or investment security dealer. The list of financial institutions will be annually updated and approved with the budget.
6. No more than 15% of total funds may be invested in securities with maturities greater than one year.
7. The cash flow of the Village shall be examined regularly with an analysis of cash receipts and expenditures and a review of the scheduled investment maturities to ensure that adequate cash will be available to meet the disbursement requirements.
8. A close working relationship with all Village Departments, having a significant impact on cash flow, will be maintained in order to maximize the efficiency of the Village's cash management system and establish cash flow requirements.
9. The Village Manager has Council approval to transact business with the following financial institutions:
 - A. Union Bank
 - B. Fifth Third
 - C. Independent Bank Corporation
 - D. Chase
10. The following banking instruments have been approved by Council:
 - A. Checking accounts
 - B. Savings accounts
 - C. Certificates of deposit
 - D. Public fund investment accounts

Approval Date: February 9, 2015

VILLAGE OF DIMONDALE
Acknowledgment of Receipt of Investment Policy
and Agreement to Comply

NOW COMES _____, of _____,
and first being duly sworn, says as follows:

1. I am authorized to sign this Acknowledgment and hereby bind the _____ to these terms and conditions.
2. I have read and fully understand Act 20 PA 1943, as amended, and the Investment Policy of the Village of Dimondale.
3. Any investment advice or recommendation given to the Village Manager, representing the Village of Dimondale, shall comply with the requirements of Act 20 PA of 1943, as amended, and the Investment Policy of the Village of Dimondale.
4. Any existing investment not conforming with the statute or the policy will be disclosed promptly.
5. Further, affiant saith not.

By: _____

Title: _____

Subscribed and sworn to before me,
a notary public, this _____ day of _____.

Notary Public
_____ County, MI

My commission expires: _____

Dimondale/Windsor Sewer Board

Scott Ammarman

James Bogi

Ralph Reznick

Brett Shaw

Kern Slucter

2019-20 SEWER FUND BUDGET Special Items

590-527-740	Aluminum Sulfate Transfer pump	\$1,000
590-527-930	Generator maintenance contract	\$2,000
	Headworks concrete floor	\$5,000
	Repair W. Jefferson	\$45,000
590-527-970	Ditch #55 gearbox	\$10,000
	Trash pump – Honda WT30	\$3,000
	Lift Station #6 generator fuel tank	\$15,000
	Roofs for building #200 & #970	\$22,000
590-527-991	Loan payment	\$26,000
590-527-995	Loan interest	\$7,000

Budget revenue based on current rate of \$35/residential Equivalent Unit.

VILLAGE OF DIMONDALE - DIMONDALE/WINDSOR WWTP
SEWER FUND BUDGET

	ADOPTED 2018-19	PROPOSED 2019-20
<u>CURRENT ASSETS</u> <i>(Estimated for March 1)</i>	\$ <u>750,000</u>	<u>531,400</u>
<u>OPERATING REVENUE:</u> Charges for Services	\$ <u>425,000</u>	<u>425,000</u>
<u>NON-OPERATING REVENUE:</u> Interest	\$ 2,000	2,000
Inspection Fees	0	0
Waste Hauler	74,000	35,000
Miscellaneous Revenue	0	0
	\$ <u>76,000</u>	<u>37,000</u>
Total Operating and Non-Operating Revenue:	\$ <u>501,000</u>	<u>462,000</u>
<u>OPERATING EXPENDITURES:</u> Salaries	\$ 1,000	1,000
Clerical Expense	17,000	18,000
Employee Benefits	18,600	19,100
Office/Billing Supplies	3,000	3,000
Operating Supplies	4,000	7,000
Laboratory Supplies	3,500	3,500
Collection System Supplies	4,500	4,500
Chemicals	9,000	9,000
Gas & Oil	1,000	1,000
Equipment Maintenance	7,000	6,000
Professional Services	5,000	5,000
Contract Services	105,000	105,000
Administrative Expense	4,600	4,600
Communication	2,200	1,900
Vehicle Expense	500	500
Sludge Application	25,000	27,000
Insurance	11,000	11,500
Utilities	70,000	71,000
Maintenance Services	20,000	76,000
Collection System Maintenance	15,000	10,000
Miscellaneous	4,000	2,000
Testing & Permits	5,000	5,000
Capital Outlay	115,000	50,000
Debt Retirement	31,600	33,000
	<u>482,500</u>	<u>474,600</u>
<u>NON-OPERATING EXPENDITURES:</u> Depreciation	\$ <u>300,000</u>	<u>300,000</u>
Total Operating and Non-Operating Expenditures:	\$ <u>782,500</u>	<u>774,600</u>
<u>CURRENT ASSETS</u> <i>(Estimated for February 28)</i>	\$ <u>768,500</u>	<u>518,800</u>

BUDGET WORKSHEET

Dimondale

Month: 1/31/2019	Prior	Current Year				(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total		ADOPTED	
Fund: 590 - Sewer Fund								
Revenues								
Dept: 000.000 Assets, Liabilities, Revenues								
413.000 Delinquent Taxes	39,696	35,000	35,000	21,030	0	35,000	35,000	35,000
476.000 Sewer Permit	390	0	0	1,170	0			
539.000 Grant	0	0	0	0	0			
630.000 Tap Fee	0	0	0	0	0			
635.000 Miscellaneous Services	0	0	0	0	0			
635.100 Ball Septic	84,647	70,000	70,000	90,434	0	35,000	35,000	35,000
635.200 ACE	4,643	4,000	4,000	4,668	0			
642.000 Sewer Usage Fees	396,869	390,000	390,000	385,341	0	390,000	390,000	390,000
665.000 Interest Revenue	2,906	2,000	2,000	1,730	0	2,000	2,000	2,000
667.100 Equipment Rental-Major Street	0	0	0	0	0			
667.200 Equipment Rental-Local Street	0	0	0	0	0			
671.000 Miscellaneous Revenue	19,149	0	0	338	0			
673.000 Sale of Assets	0	0	0	0	0			
695.000 CONTRIBUTIONS FROM OTHER GOV'T	0	0	0	0	0			
699.000 Transfers In	0	0	0	0	0			
Assets, Liabilities, Revenues	548,300	501,000	501,000	504,711	0	462,000	462,000	462,000
Total Revenues	548,300	501,000	501,000	504,711	0	462,000	462,000	462,000
Expenditures								
Dept: 527.000 Expenditures								
703.000 Salaries	691	1,000	1,000	608	0	1,000	1,000	1,000
703.100 Clerical Salaries	15,585	17,000	17,000	15,857	0	18,000	18,000	18,000
715.000 Social Security Expense	1,245	1,500	1,500	1,260	0	1,500	1,500	1,500
716.000 Health Insurance	3,968	4,000	4,000	0	0	4,500	4,500	4,500
717.000 Life Insurance	21	100	100	0	0	100	100	100
718.000 RETIREMENT	2,001	12,500	12,500	0	0	12,500	12,500	12,500
719.000 Dental Insurance	105	300	300	0	0	300	300	300
720.000 Worker's Compensation	0	100	100	0	0	100	100	100
724.000 STD INSURANCE	81	100	100	0	0	100	100	100
727.000 Office Supplies	673	500	500	390	0	500	500	500
727.100 Computer Supplies	740	1,000	1,000	936	0	1,000	1,000	1,000
727.200 Utility Billing	1,162	1,500	1,500	1,052	0	1,500	1,500	1,500
740.000 Operating Supplies	8,688	4,000	4,000	2,588	0	7,000	7,000	7,000
740.100 Laboratory Supplies	4,182	3,500	3,500	2,927	0	3,500	3,500	3,500
740.300 COLLECTION SYSTEM SUPPLIES	9,942	4,500	4,500	2,718	0	4,500	4,500	4,500
745.000 Chemicals	0	9,000	9,000	8,345	0	9,000	9,000	9,000
750.000 Gas and Oil	1,216	1,000	1,000	800	0	1,000	1,000	1,000

BUDGET WORKSHEET

Dimondale

Month: 1/31/2019	Prior	Current Year			(6)	(7)	(8)
	Year Actual	Original Budget	Amended Budget	Actual Thru January	Estimated Total	ADOPTED	
Fund: 590 - Sewer Fund							
Expenditures							
Dept: 527.000 Expenditures							
775.000 Maintenance Supplies	996	0	0	0	0		
775.100 EQUIPMENT MAINTENANCE	679	7,000	7,000	3,068	0	6,000	6,000
801.000 Professional Services	925	5,000	5,000	3,848	0	5,000	5,000
801.100 Professional Services-Testing	0	0	0	0	0		
802.000 Contract Services	102,180	105,000	105,000	93,835	0	105,000	105,000
803.000 Payroll Expense	611	1,000	1,000	0	0	1,000	1,000
803.100 Payroll Administration	3,600	3,600	3,600	3,000	0	3,600	3,600
850.000 Telephone	912	1,500	1,500	625	0	1,200	1,200
850.200 INTERNET	632	700	700	627	0	700	700
860.000 Vehicle Expense	36	500	500	0	0	500	500
870.000 Sludge Application	40,695	25,000	25,000	24,989	0	27,000	27,000
898.000 Uncollectable usage fee	0	2,000	2,000	0	0		
910.000 General Liability Insurance	9,189	11,000	11,000	9,213	0	11,500	11,500
920.000 Utilities	69,565	70,000	70,000	59,439	0	71,000	71,000
930.000 Maintenance Services	35,731	44,711	44,711	44,634	0	76,000	76,000
930.300 Collection System Maintenance	5,438	15,000	15,000	1,475	0	10,000	10,000
955.000 Loss on Disposal of Assets	0	0	0	0	0		
956.000 Miscellaneous	505	2,000	2,000	455	0	2,000	2,000
958.000 Training	0	0	0	0	0		
960.000 Permits	3,785	5,000	5,000	4,669	0	5,000	5,000
967.000 PROJECT COSTS	0	0	0	0	0		
968.000 Depreciation	261,811	300,000	300,000	0	0	300,000	300,000
969.000 SICK LEAVE ACCRUAL	146	0	0	0	0		
970.000 Capital Outlay	0	115,000	265,000	253,161	0	50,000	50,000
991.000 LOAN PMNT	0	26,000	26,000	25,334	0	26,000	26,000
995.000 LOAN INTEREST	6,558	5,600	5,600	5,568	0	7,000	7,000
999.000 OPERATING TRANSFER	0	0	0	0	0		
Expenditures	594,294	807,211	957,211	571,421	0	774,600	774,600
Total Expenditures	594,294	807,211	957,211	571,421	0	774,600	774,600
Sewer Fund	-45,994	-306,211	-456,211	-66,710	0	-312,600	-312,600
Grand Total:	-45,994	-306,211	-456,211	-66,710	0	-312,600	-312,600

RATE EVALUATION PROGRAM

Dimondale/Windsor Wastewater Treatment Plant

**Completed With Assistance From:
Michigan Rural Water Association**



YEAR OF: 2019-20 Budget Prepared On 01.04.19

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Dimondale/Windsor Wastewater Treatment Plant			
BONDS, / INTEREST, ANNUAL PAYMENTS			
Waterline Debt & Interest	\$	-	
FHA Payment	\$	-	
FHA Interest	\$	-	
TOTAL ANNUAL PAYMENTS	\$	-	
<i>MINUS INCOME TAX OR SPECIAL ASSES.</i>	\$	-	
Adjusted Current Bond or Debt Minus Taxes etc.	\$	-	
PROPOSED NEW DEBT - TOTAL FUNDED	\$	250,000.00	
INTEREST RATE		4.00%	
LENGTH OF LOAN (YEARS)		10	Per Month
ANNUAL PAYMENT	\$30,822.74		\$2,568.56
TOTAL DEBT NEW & CURRENT	\$30,822.74		
FIXED	100%	\$	30,822.74
% VARIABLE	0%	\$	-
LABOR & BENEFITS			
Salaries (703)	\$	1,000.00	
Clerical Expense (703.1)	\$	18,000.00	
Employee Benefits (715-724)	\$	19,100.00	
SUB TOTAL LABOR & BENEFITS	\$	38,100.00	
Cost of Inflation Increase		0.00%	
TOTAL LABOR & BENEFITS	\$	38,100.00	
Percent Applied to Fixed Expenses	100%	\$	38,100.00
Percent Applied to Variable Expenses	0%	\$	-
ARE EMPLOYEES MAKING A LIVABLE WAGE AND RECEIVING INCREASES ANNUALLY?			

Dimondale/Windsor Wastewater Treatment Plant		
DEPRECIATION FUND		
Sewage Collection System		\$ 3,000,000.00
Sewer Plant		\$ 4,400,000.00
Less Cost of Equipment		\$ -
Funding Amount		\$ 7,400,000.00
Life Expectancy in Years		60
Annual Depreciation		\$ 123,333.33
Percent Funding for Depreciation		3%
ANNUAL FUNDING AMOUNT		\$ 3,700.00
Percent Applied to Fixed	100%	\$ 3,700.00
Percent Applied to Variable	0%	
NOTES		

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Dimondale/Windsor Wastewater Treatment Plant

	FINAL RATE ANALYSIS		FIXED PORTION		COST PER 3/4" METER
	TOTAL BUDGET				
LABOR & BENEFITS	\$ 38,100.00	\$ 38,100.00	\$ 38,100.00	\$ 3.08	
OPERATIONAL EXPENSES	\$ 308,000.00	\$ 308,000.00	\$ 308,000.00	\$ 24.87	
BONDS, /INTEREST, ANNUAL PAYMENTS	\$ 30,822.74	\$ 30,822.74	\$ 30,822.74	\$ 2.49	
DEPRECIATION FUND	\$ 3,700.00	\$ 3,700.00	\$ 3,700.00	\$ 0.30	
	\$ -	\$ -	\$ -	\$ -	
EQUIPMENT REPLACEMENT	\$ 17,924.31	\$ 17,924.31	\$ 17,924.31	\$ 1.45	
CAPITAL IMPROVEMENT	\$ 81,981.84	\$ 81,981.84	\$ 81,981.84	\$ 6.62	
TOTALS	\$ 480,528.89	\$ 480,528.89	\$ 480,528.89	\$ 38.81	
BILLING UNITS		12,383			
NON OPERATING INCOME REDUCTION				\$0.81	
TOTAL COST PER UNIT		ADJUSTED RATES		\$ 37.999	
NOTES					

MICHIGAN RURAL WATER ASSOCIATION RATE EVALUATION PROGRAM

Dimondale/Windsor Wastewater Treatment Plant		
INCOME VS EXPENSES	LAST YEARS	TWO YEARS AGO
	INCOME	INCOME
Residential Customers	\$ 379,812.00	\$ 369,041.00
Commercial Customers	\$ 56,753.00	\$ 60,076.00
TOTAL INCOME FROM SALES	\$ 436,565.00	\$ 429,117.00
	AVERAGE	\$ 432,841.00
Interest (665)	\$ 2,906.00	\$ 2,332.00
Permit/Inspection Fees (476)	\$ 390.00	\$ 650.00
Ball Septic (635.1)	\$ 84,647.00	\$ 95,735.00
ACE Rental (635.2)	\$ 4,643.00	\$ 5,087.00
Miscellaneous	\$ 19,149.00	\$ 53,280.00
		\$ -
		\$ -
		\$ -
TOTAL INCOME (NON SALES)	\$ 111,735.00	\$ 157,084.00
	AVERAGE	\$ 134,409.50
Portion of (Non Sales) Income Guaranteed :		\$ 10,000.00
Percent Applied Towards Fixed Rate	100%	
Average Income Combined Sources	\$	567,250.50
Expenses Newly Developed Budget	\$	480,528.89
PROJECTED PROFIT / LOSS	\$	86,721.61
ESTIMATED INCREASE PER / REU / PER BILL		-\$7.00
PROFIT / LOSS USING PREVIOUS BUDGET (last years)		
INCOME ALL SOURCES	\$ 567,250.50	
LAST YEARS BUDGET (FILL IN)		
PROFIT OR LOSS PAST YEAR	\$ 567,250.50	

Dimondale/Windsor Waste Water Treatment Plant

EQUIPMENT REPLACEMENT FUND

Project Description	TOTAL PROJECT	ANNUAL COST	REPLACEMENT YEAR	Year of	
				AVERAGE LIFE EXPECTANCY	Needs Rating
RAS/WAS Pump #1 in RAS/WAS Wet Well	\$ 3,000	\$ 600	2022	5	0
SCADA RADIOS	\$ 20,000	\$ 2,000	2020	10	0
Plant Generator	\$ -	\$ 1,000	2022	30	0
RAS/WAS Pump #2 RAS/WAS Wet Well	\$ 3,000	\$ 600	2022	5	0
UV System	\$ 28,820	\$ 1,441	2027	20	0
Roots Blower	\$ 5,000	\$ 250	2025	20	0
RAS Actuator	\$ 15,000	\$ 1,500	2025	10	0
Chemical Pumps	\$ 15,000	\$ 750	2034	20	0
WAS Actuator	\$ 15,000	\$ 1,500	2025	10	0
950 Pumps	\$ 11,000	\$ 550	2025	20	0
Lansing Road Box	\$ 5,000	\$ 250	2035	20	0
Computer & Software Upgrade	\$ 8,000	\$ 1,600	2021	5	0
Rotor Bearings	\$ 15,000	\$ 500	2045	30	0
Auto Samplers	\$ 10,000	\$ 500	2035	20	0
Portable Generator	\$ 25,000	\$ 833	2026	30	0
Portable Pump 6"	\$ 45,000	\$ 2,250	2028	20	0
Sewer Cleaner	\$ 36,000	\$ 1,800	2022	20	0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
	\$ -	\$ -			0
TOTAL	\$289,819.55	\$ 17,924.31			
Percent Funded		100%			
	RESERVED ANNUALLY	\$ 17,924.31			
	% FIXED	100%	\$ 17,924.31		
	% VARIABLE	0%	\$ -		

		\$ 17,924.31	
	100%	\$ 17,924.31	
	0%	\$ -	

Enter the numbers highlighted in Green into the Rate Study program in the "Final Analysis Sheet under the line item Equipment Replacement, Cell "C11", "D11" & "F11"

Key to Needs Rating
1 - Immediate (Health & Safety, NPDES Permit, Struc)
2 - 1 to 3 months
3 - 3 to 6 months
4 - More than 6 months

Village of Dimondale Capital Improvement Plan

Individual Project Description

Project Title	ROOFS FOR BUILDINGS #200 & #970		
Department/Fund	WASTE WATER	Funding Source	SEWER FUND

FY Year	2019-2020					
Est. Cost	\$22,000					

Description and Location	
Building #200 is the Lab/Office and building #970 is the small structure that houses the flow transfer piping and valves.	

History and Plans	
Both roofs are showing significant signs of age and wear, cupping, curling, and general degradation.	

Need and Impact	
Both are needed to ensure structure longevity.	

Related Costs and Future Annual Expense	
N/A	

Village of Dimondale Capital Improvement Plan
Individual Project Description

Project Title	DITCH #55 GEAR BOX		
Department/Fund	WASTE WATER	Funding Source	SEWER FUND

FY Year	2019-2020					
Est. Cost	\$10,000					

Description and Location

Ditch #055 is the newest and southern of the three Oxidation Ditches. The gear box is located between the motor and the rotating mechanism.

History and Plans

Built as part of the expansion in 2004, this ditch will be used to accommodate future increases in flow. In 2016 the gear box off of this unit was removed to replace a failing gear box on Ditch #060 in an emergency and never replaced. There has been discussion about repairing the failed gear box from Ditch 060 but has been determined to be cost prohibitive.

Need and Impact

At this immediate time there is no need to run this ditch. Future and immediate expansions' in the system may require the use of the additional capacity of this third ditch and it should be available for use. It will also allow us the ability to properly exercise this piece of equipment.

Related Costs and Future Annual Expense

Normal operations

Village of Dimondale Capital Improvement Plan
Individual Project Description

Project Title	LIFT STATION #6 GENERATOR FUEL TANK		
Department/Fund	WASTE WATER	Funding Source	SEWER FUND

FY Year	2019-2020					
Est. Cost	\$15,000					

Description and Location

Lift station #6 is located at the south east corner of Lansing Rd. and Canal. The fuel tank sits underneath the generator at this location.

History and Plans

The generator was installed with the new lift station in 2003. It sits close to Lansing Rd. and takes a lot of salt spray through the winter and the fuel tank has severely deteriorated in the last several years.

Need and Impact

This generator provides back-up power for Lift Station #6, in the case of an power outage; the lift station will continue to pump. Lift Station #6 pumps most of the flow from the Township. It is fed by a gravity sewer as well as all the flow from lift stations #1 and #2. Aside from its use, it also poses an environmental concern if it were to develop a leak or fail.

Related Costs and Future Annual Expense

N/A

Village of Dimondale Capital Improvement Plan
Individual Project Description

Project Title	TRASH PUMP – HONDA WT30		
Department/Fund	WASTE WATER	Funding Source	SEWER FUND

FY Year	2019-2020					
Est. Cost	\$3,000					

Description and Location

Portable trash pump used throughout the Plant.

History and Plans

The existing pump is worn out and needs to be replaced. The new pump will be a gasoline operated Honda motor with a 3” pump.

Need and Impact

This pump is needed for proper maintenance and emergencies. It can be used as a back up for most other pumps in the system and for emptying tanks for maintenance (i.e. grit tank, man holes, and pumping sumps...).

Related Costs and Future Annual Expense

N/A